

APPENDIX C

Standard Operating Procedure

Procedure Title: _____

Dept: _____ **Supervisor:** _____

Bldg/Rm: _____

Procedure summary:

Associated hazards with materials used:

Hazard Control Measures (PPE and engineering methods used in order prevent or reduce the amount of employee exposure) (Circle all that Apply):

Gloves: Latex, Nitrile, Neoprene, Vinyl, Insulated. (Circle All that Apply).

Eye Protection: Safety glasses, Vented Goggles, Splash Goggles, Face Shield.

Respirator Protection: Dust mask, Respirator

Body Protection: Lab Coat, Apron

Engineering Controls: Fume Hood, Biosafety Cabinet, Glove Box

Other Control Measures:

Waste disposal methods:

Decontamination methods

Proper Clean Up Procedures for spills.

List all special procedures for any hazardous substances:

Written by: _____ **Date:** _____

Approved by: _____ **Date:** _____

Note: Attach to or file with written materials or methods.