EVACUATION GUIDELINES

- In case of fire or other emergency requiring evacuation, activate the nearest fire alarm pull station.
- Exit in a calm and orderly manner. Once you have evacuated to a safe location, immediately call 9-1-1.
- Assist injured persons and, if time permits, make sure all elevators are closed and hazardous work operations are shut down as you exit.
- Provide assistance to any person needing help evacuating the building.

SAFETY GUIDELINES

- Familiarize yourself with the location of exits, alarm pull stations, and the extinguishers.
- Only attempt to control a fire yourself with a fire extinguisher if you have been trained and the fire is small.
- Keep the doors closed to prevent the spread of smoke and fire.

SEVERE WEATHER

- In the event of a tornado, proceed to the shelter locations. Keep away from exterior doors and windows.

*Emergency Shelter Location Is on the Ground Floor of Pendergrass Hall for the entire complex*
**EVACUATION GUIDELINES:**
- In case of fire or other emergency regarding evacuation, activate the nearest alarm pull station.
- Exit in a calm and orderly manner. Once you have evacuated to a safe location, immediately call 9-1-1.
- Assist injured persons and fill fire permits; make sure all doors are closed and hazardous work operations are shut down as you exit.
- Provide assistance to any person needing help evacuating the building.

**SAFETY GUIDELINES:**
- Familiarize yourself with the location of exits, alarm pull stations, and fire extinguishers.
- Only attempt to control a fire yourself with a fire extinguisher if you have been trained and the fire is small.
- Keep the doors closed to prevent the spread of smoke and fire.

**REVERSE WATERS:**
- In the event of a tornado, proceed to the shelter locations. Keep away from exterior doors and windows.

*Emergency Shelter Location* is on the Ground Floor of Pendergraft Hall for the entire complex.
**Evacuation Guidelines**
- In case of fire or other emergency requiring evacuation, activate the nearest fire alarm pull station.
- Exit in a calm and orderly manner. Once you have evacuated to a safe location, immediately call 911.
- Assist injured persons and, if possible, make sure all doors are closed and hazardous work operations are shut down as you exit.
- Provide assistance to any person needing help evacuating the building.

**Safety Guidelines**
- Familiarize yourself with the location of exits, alarm pull stations, and the extinguisher.
- Only attempt to control a fire yourself with a fire extinguisher if you have been trained and the fire is small.
- Keep the doors closed to prevent the spread of smoke and fire.

**Severe Weather**
- In the event of a tornado, proceed to the shelter locations. Keep away from exterior doors and windows.

*Emergency Shelter Location* is on the Ground Floor of Pendergast Hall for the entire complex.