

## **SEVERE WEATHER-STRONG WINDS**

1. In the case of severe winds, the hall office and/or Coordinator will be notified via UNI Alert, local news, or weather emergency radio.
2. The Coordinator On-Call will need to inform each RA On-Call of the weather reports.
3. Use all hall emails and/or door knocking to ask students to close windows to avoid damage. This is critical in Bender & Dancer.
4. It is important to encourage residents to close and stay clear of windows with assistance from hall staff members. Damage from high winds may include broken glass, blowing debris, and structural damage such as roof materials.
5. (a) If any serious structural damage should occur, contact the Director of Housing & Dining Facilities and AD On-Call immediately to start damage assessment processes. Document through the Housing & Dining reporting form in Maxient.
5. (b) For minor damages such as broken windows, cover window with cardboard and report the broken window to the Director of Housing & Dining Facilities. Fill out a Facilities Repair Request. Document through the Housing & Dining reporting form in Maxient.
5. (c) Any student property damage should be referred to the student's insurance provider. The University is not responsible for loss or damage to personal property. Document through the Housing & Dining reporting form in Maxient.

## **SEVERE WEATHER - TORNADO**

Coordinators should use it to gather weather information while students are in a safe area. During peak weather seasons, the RA On-Call will monitor the weather utilizing the mobile application during the nighttime hours. More information about the peak seasons will be provided throughout the year. In cases of a tornado watch/warning or other severe weather, Coordinators should watch weather reports closely and as quickly as possible, move residents to shelter.

- Tornado Watch - Tornado is possible. Staff should continually monitor weather and alerts. Shelter does not need to be taken until weather worsens, usually indicated by a tornado warning.
- Tornado Warning - Tornado has been sighted and is moving towards the warned area. Students should seek shelter immediately (shelter locations on next page). It is not mandatory for students to seek shelter, but they should be strongly encouraged to do so.

### **Procedure:**

1. Residents and staff will be alerted of tornado warnings by a prolonged blast from a siren located on the campus and/or by University Police.
2. These sirens are activated by UNI Police. The warning siren is tested the 1st Wednesday of each month at 11:00 am. This may change if a holiday falls on Wednesday.
3. Staff should provide as much assistance as possible in alerting residents to

seek shelter.

**Communicate to staff and residents. Evacuation procedure:**

1. Leave your room.
2. Close and lock room door.
3. Move to an interior corridor on a lower floor (especially residents in high rises). All building shelter locations can be found at:  
<https://risk.uni.edu/campus-emergencies-all-buildings>
4. Sit on floor away from glass and doors.
5. Stay seated until the warning is over.

In the event that a tornado touches down on campus, destroying dorms, the Director of Housing & Residence Life will work with hall staff to determine appropriate resources and action.