Hand and Power Tool Safety Toolbox Talk

University of Northern lower

Working Safely with Hand and Power Tools

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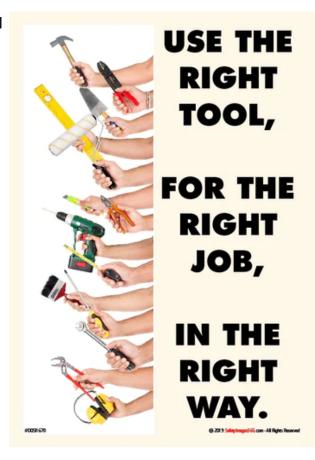
Hand and power tools are very common but they can be hazardous and have the potential to cause severe injuries if they aren't used or maintained properly.

Before Operating:

- Users must be trained on safe operation
- Read and follow the manual for the tool being utilized
- Report any hazardous conditions or defective tools
- Users required to wear appropriate personal protective equipment (PPE)
 - Safety glasses
 - Closed toe shoes
 - o Other PPE as needed
- Work area free of clutter and trip hazards

Safety Tips:

- Perform a pre-use inspection do not use if tool or cord is damaged or defective
 - Clean, all moving parts operate freely and that the barrel is free from obstruction
 - If damaged or defected, tool is immediately removed fro service
- All corded power tools have a 3-prong grounded plug and UL listed
- Keep good footing and maintain balance when operating
- Never carry a tool by the cord
- Ensure to keep tools maintained
 - Keep sharp and clean for best performance
- Use tools for their intended purpose
- Keep fingers away from moving parts
- All tools used with the correct shield, guard or attachment recommended by the manufacturer
- Do not cut towards yourself
- Do not use excessive force to cut or drill though materials
- Unplug tool before installing, changing or adjusting any accessory or attachment
 - Unplug by grasping plug not cord
- Do not leave unattended in a place where it would be available to unauthorized person



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Discussion Date:
Supervisor:
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Attendees: