

Hand and Power Tool Safety Toolbox Talk

Working Safely with Hand and Power Tools

Hand and power tools are very common but they can be hazardous and have the potential to cause severe injuries if they aren't used or maintained properly.

Before Operating:

- Users must be trained on safe operation
- Read and follow the manual for the tool being utilized
- Report any hazardous conditions or defective tools
- Users required to wear appropriate personal protective equipment (PPE)
 - Safety glasses
 - Closed toe shoes
 - Other PPE as needed
- Work area free of clutter and trip hazards



Safety Tips:

- Perform a pre-use inspection - do not use if tool or cord is damaged or defective
 - Clean, all moving parts operate freely and that the barrel is free from obstruction
 - If damaged or defected, tool is immediately removed from service
- All corded power tools have a 3-prong grounded plug and UL listed
- Keep good footing and maintain balance when operating
- Never carry a tool by the cord
- Ensure to keep tools maintained
 - Keep sharp and clean for best performance
- Use tools for their intended purpose
- Keep fingers away from moving parts
- All tools used with the correct shield, guard or attachment recommended by the manufacturer
- Do not cut towards yourself
- Do not use excessive force to cut or drill through materials
- Unplug tool before installing, changing or adjusting any accessory or attachment
 - Unplug by grasping plug not cord
- Do not leave unattended in a place where it would be available to unauthorized person



